

BY-LAWS  
of  
THE MARIN KNITTERS' GUILD OF  
THE KNITTING GUILD OF AMERICA

ARTICLE I

NAME and PURPOSE

1. This organization shall be known as the MARIN KNITTERS' GUILD of THE KNITTING GUILD OF AMERICA and be affiliated and recognized by THE KNITTING GUILD OF AMERICA.
2. The purpose of this local guild shall be essentially the same as that of the national organization, THE KNITTING GUILD OF AMERICA, which shall be to provide education and communication to advance the quality of workmanship and creativity in their knitting endeavors.

ARTICLE II

MEMBERSHIP

1. Any person who is interested in the purpose of this organization may become a member by application and payment of the dues, regardless of race, creed, color, sex or age.
2. All members of this local guild shall also be members of the national organization, THE KNITTING GUILD OF AMERICA.
3. A guild may not form a cooperative in order to obtain a business license or a tax number for the purpose of buying knitting supplies at a wholesale price.

ARTICLE III

OFFICERS

1. The local management of the affairs of this organization shall be vested in a Board of Directors composed of four (4) executive officers provided for herein, and such Executive Board shall set local policy within the ramifications of rules and regulations prescribed or to be prescribed by the national organization, THE KNITTING GUILD OF AMERICA.
2. The Board shall meet at such time and places as the president of the local guild shall direct, or at the call of any two (2) other members of the Board of Directors.
3. A majority of the local Board shall constitute a quorum for transaction of business at any meeting.
4. Vacancies on the local Board shall be filled by appointment of the president with approval of the remaining directors of the Board.

## ARTICLE IV

### OFFICERS AND DUTIES

1. The officers of the local guild shall consist of a president, a vice president, a secretary, and a treasurer. Terms of office for each officer shall be for one (1) year.
2. The president shall preside at all the meetings of the membership, all the meetings of the Board of Directors, and shall an ex officio member of any committee established by the local guild. The President, with the advice and consent of the Board of Directors, shall appoint all standing committees to be established by the local guild. The President upon the advice and consent of the Board of Directors shall be authorized to sign any and all communications between the local guild and THE KNITTING GUILD OF AMERICA.
3. The Vice President shall assist the President and serve in the absence of the President. The Vice President shall serve as the chairman of the local guild's program committee, should such committee be established.
4. The Secretary shall keep minutes of all proceedings of the meetings of membership and the Board of Directors. The Secretary shall take care of the correspondence at the direction of the president. The Secretary shall keep accurate and continually up to date lists of the members in good standing, together with their current addresses.
5. The Treasurer shall receive and disburse all monies and present a statement of the current financial condition at all meetings of the Board of the local guild. The Treasurer shall insure that all national dues collected from the guild membership shall be forwarded in the appropriate amount to the office of THE KNITTING GUILD OF AMERICA.
6. The Tax Representative with the treasurer shall take responsibility for the tax related business of the guild.

## ARTICLE V

### COMMITTEES

1. The local guild organization shall have standing committees for education, programs, and finances. The chairman of each committee shall be appointed by the President, upon the advice and consent of the Board of Directors.
2. The duties of the committee shall be as defined by the Board of Directors of the local guild.

## ARTICLE VI

### DUES

1. The local guild shall be charged with the responsibility of establishing annual dues for its members.

## ARTICLE VII MEETINGS

1. Annual Meeting. There shall be at least one (1) annual meeting of the Board of Directors during the calendar year. Notice of such meeting, signed by the secretary, shall be mailed to the last recorded address of each member of the Board of Directors.
2. Special meetings. Special meetings of the Board of Directors of the local guild may be called from time to time by any two (2) members of the Board of Directors. Notice of any special meeting shall be mailed to each member of the Board of Directors at that member's last recorded address at least ten (10) days in advance of such special meeting.
3. Membership Meetings. The Board of Directors shall have the authority to set a membership meeting schedule on a monthly, or more frequent or less frequent basis in the discretion of the Board.
4. Quorum. Thirty percent (30%) of the local members of the guild currently in good standing shall constitute a quorum for a regular meeting of members.

## ARTICLE VIII ELECTIONS

1. The local guild shall organize a nominating committee for the purpose of nominating officers of the local guild for the next annual term and such nominating committee shall be prepared to present its proposed slate of officers no later than the monthly meeting of the members of the local guild one month before the annual meeting.
2. Annual election of officers shall occur no later than the annual meeting of the Board of Directors in conjunction with the monthly meeting of members of the local guild.
3. The newly elected officers of the local guild shall take office during the first membership meeting after the annual meeting.

## ARTICLE IX

These by-laws may be amended, repealed or altered in part by a two-third (2/3) vote of those members present at a scheduled meeting that has a Quorum.

## ARTICLE X

## PROCEDURE

Roberts Rules of Order, as revised, shall govern all procedure and parliamentary matters of the local guild meetings.

## AMENDMENT

Co-President Nazee Fard brought a copy of the By-Laws to the Guild and opened for discussion the amendment of the term of the presidency. The new language proposed is as follows:

1. **Presidency Term:** Any individual can become president for more than one term. However, these terms cannot be more than two (2) consecutive terms.  
A motion was duly made and seconded and unanimously carried by the “AYE” votes.
2. **Funds Expenditure:** Funds raised by the guild through any activity or membership fee should be spent only for purposes that could benefit members improve their knitting and related activities, such as workshops, field trips, retreats. Any decision regarding such expenditure should be brought up at a general guild meeting for majority approval.  
The guild does not spend its funds for donation to any foundation of any sort. However, guild members can and will participate in charitable causes through knitting items, i.e. blankets, scarves, baby items, etc. The guild may reimburse members for any incurred expenditure.

Amendment recorded by Cindy Morgan, secretary  
May 12, 2007

Article IV has been amended to include Tax Representative. The motion was approved unanimously by everyone present on 6/14/2025.